



## BEDFORDSHIRE FIRE AND RESCUE AUTHORITY

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Members of Audit and Standards Committee.

Bedford Borough Councillors: M Headley

Central Bedfordshire Councillors: F Chapman, J Chatterley and P Duckett

Luton Borough Councillors: R Saleem, D Franks and Y Waheed

A meeting of **Audit and Standards Committee** will be held at **Conference Room, Fire and Rescue Service Headquarters, Kempston, Bedford MK42 7NR** on **Wednesday, 28 March 2018** starting at **10.00 am**.

John Atkinson  
Secretary/Monitoring Officer

### A G E N D A

Item	Subject	Lead	Purpose of Discussion
1.	Apologies		
2.	Declarations of Disclosable Pecuniary and Other Interests		Members are requested to disclose the existence and nature of any disclosable pecuniary interest and any other interests as required by the Fire Authority's Code of Conduct.
3.	Communications		(Pages 1 - 16)
4.	Minutes	Chair	To confirm the Minutes of the meeting held on 6 December 2017 (Pages 17 - 26)
5.	External Progress Report 2017/18	Ernst and Young	To consider a report (Pages 27 - 36)
6.	External Audit Plan 2017/18	Ernst and Young	To consider a report (Pages 37 - 74)
7.	Internal Audit Progress Report	RSM	To consider a report (Pages 75 - 82)

<b>Item</b>	<b>Subject</b>	<b>Lead</b>	<b>Purpose of Discussion</b>
8.	Internal Audit Strategy 2018/19 to 2020/21	RSM	To consider a report (Pages 83 - 106)
9.	Audit and Governance Action Plan Monitoring - Exception Report and Summary Analysis	ACO	To consider a report (Pages 107 - 112)
10.	Review of the Code of Conduct	Sec/Monitoring Officer	To consider a report (Pages 113 - 126)
11.	Annual Review of the Fire Authority's Effectiveness	ACO	To consider a report (Pages 127 - 140)
12.	Review of Work Programme 2018/19	ACO	To consider a report (Pages 141 - 148)
13.	Review of BFRS Corporate Risk Register	HOA	To consider a report (Pages 149 - 188)

### **Mobile Devices**

### **Chair**

Please can Members bring their device(s) to the meeting in order for it to be registered and synced to Modern.gov, if not previously done so. Thank you.

<b>Item</b>	<b>Subject</b>	<b>Lead</b>	<b>Purpose of Discussion</b>
	Next Meeting		10.00 am on 6 July 2018 at Conference Room, Fire and Rescue Service Headquarters, Kempston, Bedford MK42 7NR

### **DECLARATIONS OF INTEREST**

From 1 July 2012 new regulations were introduced on Disclosable Pecuniary Interests (DPIs). The interests are set out in the Schedule to the Code of Conduct adopted by the Fire Authority on 28 June 2012. Members are statutorily required to notify the Monitoring Officer (MO) of any such interest which they, or a spouse or civil partner or a person they live with as such, have where they know of the interest.

A Member must make a verbal declaration of the existence and nature of any Disclosable Pecuniary Interest and any other interest as defined in paragraph 7 of the Fire Authority's Code of Conduct at any meeting of the Fire Authority, a Committee (or Sub-Committee) at which the Member is present and, in the case of a DPI, withdraw from participating in the meeting where an item of business which affects or relates to the subject matter of that interest is under consideration, at or before the consideration of the item of business or as soon as the interest becomes apparent.